

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**TRUST BOARD****REPORT ON MATTERS ARISING FROM THE MEETING HELD ON 5 JANUARY 2012**

Minute ref:	Issue	Lead Officer	Outcome
5/12	<ul style="list-style-type: none"> EPR business case to be presented to the Trust Board by September 2012. February 2012 ECN Board to be asked to discuss proposals to repeat the LLR emergency care lock-in event. ED capital reconfiguration case to be discussed at the February 2012 Trust Board. 	Director of Strategy Chief Operating Officer/Chief Nurse Chief Operating Officer/Chief Nurse	To be scheduled accordingly. To be discussed at that meeting. Currently pending the outcome of a further feasibility exercise re: OPD clinic capacity.
6/12	<ul style="list-style-type: none"> Francis Inquiry implications for the new Board Governance Assurance Framework for Aspirant FTs to be advised to the Trust Board. Transformation Board progress to be monitored through the Finance and Performance Committee. 	Chief Executive Finance and Performance Committee	To be scheduled as appropriate. Actioned.
7/12/1	<ul style="list-style-type: none"> Updated Q2 position re: ED performance to be reported in the month 9 quality finance and performance report. List of UHL bids for national activity monies to be circulated with the February 2012 Trust Board Bulletin. Staff Attitude and Opinion Survey results to be discussed at the March/April 2012 Trust Board. Position of tertiary services to be discussed at the January 2012 Trust Board development session.)Chief Operating)Officer/Chief)Nurse) Director of Human Resources Director of Strategy	Actioned. Actioned. Provisionally scheduled for April 2012 Trust Board. Actioned.
7/12/2	LLR emergency/urgent care flash report to include:- <ul style="list-style-type: none"> LRI surgical triage data, and patient experience indicators.)Chief Operating)Officer/Chief)Nurse)	To be added to the report from March 2012 onwards. Actioned.
7/12/3	February 2012 Trust Board to receive a progress report on the stabilisation to transformation plan.	Director of Finance and Procurement	Scheduled accordingly for 2 February 2012 Trust Board.

Paper B

8/12	<ul style="list-style-type: none"> Trust Board development session potentially to be used to review the Strategic Risk Register/Board Assurance Framework and match it against the 2012-13 UHL business planning process. Risk 13 re: skill shortages to be amended as detailed in the Trust Board Minutes. A detailed report on clinical leadership issues (risk 14) be provided to the March 2012 Workforce and Organisational Development Committee. Risk 14 to be amended to reflect 'professionalism' issues from the Francis Inquiry. 	<p>Medical Director/ All Trust Board members Director of Human Resources/Medical Director Medical Director</p> <p>Medical Director</p>	<p>Provisionally scheduled for a Trust Board development session after April 2012.</p> <p>Work in progress.</p> <p>Scheduled accordingly for the 26 March 2012 Workforce and Organisational Development Committee.</p> <p>To be actioned as appropriate.</p>
9/12/1	<ul style="list-style-type: none"> Template for Divisional/CBU agendas and papers to be circulated to Trust Board for information. Core CBU manager objectives to be circulated to Trust Board for information. 	<p>)Chief Operating Officer/Chief Nurse))</p>	<p>Actioned.</p> <p>Actioned.</p>
9/12/2	<p>Information on the Ward 16 Glenfield Hospital fire to be provided to the February 2012 Trust Board either as a separate report or through the GRMC Minutes.</p>	<p>Director of Strategy</p>	<p>Reported through the 4 January 2012 GRMC Minutes.</p>
9/12/4	<p>Discussions to be held on how best to highlight UHL's growing reputation as a researching hospital.</p>	<p>Chief Executive</p>	<p>Discussions in progress.</p>
9/12/4	<p>Arrangements to be made for all Caring at its Best award nominees to be advised of that fact.</p>	<p>Director of Human Resources</p>	<p>Work in progress.</p>
12/12	<ul style="list-style-type: none"> Information on overseas treatment costs to be provided to the questioner outside the meeting. Outcome of the ECN Board review of LLR winter planning/preparedness to be shared as appropriate with the questioner (once available). 	<p>Director of Finance and Procurement Chief Operating Officer/Chief Nurse</p>	<p>To be actioned by 2 February 2012.</p> <p>Issue to be discussed at the February 2012 ECN Board.</p>
24/12/2	<p>Schedule of 2013 corporate Committee meetings to be reviewed to avoid multiple meetings in the first week of January 2013.</p>	<p>Director of Corporate and Legal Affairs</p>	<p>Actioned.</p>

Update on any outstanding matters arising from Trust Board meetings since 16 July 2009

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1 Dec 2011			
329/11	<ul style="list-style-type: none"> Review of UHL meeting structure to be discussed at the February 2012 Trust Board. IM&T managed service full business case to be presented to the April 2012 Trust Board. 	Director of Corporate and Legal Affairs Director of Strategy	Featured as a February 2012 Trust Board Bulletin item. Scheduled accordingly for the 5 April 2012 Trust Board.
331/11/2	<ul style="list-style-type: none"> Detail of actions to resolve staff attitude complaints to be reported to the February 2012 GRMC. 	Medical Director	Scheduled accordingly.
334/11/2	Further charitable funds application to be submitted to the January 2012 Trust Board for approval.	Director of Finance and Procurement	Deferred to 2 February 2012 Trust Board in light of the need for further Divisional information. Information still awaited so deferred to March 2012 Trust Board.
336/11	<ul style="list-style-type: none"> Future Workforce and Organisational Development Committee to review the implications of any move away from national collective bargaining. 	Director of Human Resources	To be scheduled accordingly. Provisionally scheduled for June or September 2012 Workforce and Organisational Development Committee.
3 Nov 2011			
305/11	NHS Confederation response to the open data consultation exercise to be reported to a future Trust Board (once available).	Chief Executive	To be scheduled accordingly once available.
307/11	Regular progress updates on EDS to be provided to the Trust Board.	Director of Human Resources	To be scheduled as appropriate.
6 Oct 2011			
275/11	Update on the LLR space utilisation survey (results and solutions) to be provided to the January 2012 Trust Board.	Director of Strategy	Scheduled accordingly for 5 January 2012 Trust Board. Discussed at the 5 January 2012 Trust Board development session.